



Title: **Habitually Disruptive Students Procedure**

Code: JKEA R

Section: Section J: Students

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### **Definitions**

1. "Habitually disruptive student" means a student who has engaged in disruptive behavior three or more times during one school year while at school or on school grounds, at a District-sanctioned activity or event, or while being transported in a District-approved vehicle.
2. "Disruptive behavior" means behavior initiated by the student which is willful and overt and which requires the attention of school personnel to deal with the disruption.

### **Reporting Requirements**

1. All incidents of disruptive behavior by a student occurring while at school or on school grounds, at a District-sanctioned activity or event, or while being transported in a District-approved vehicle may be reported, in writing, by the school personnel who responded to the disruptive behavior to the principal or designee of the school which the student attends.
2. The principal or designee shall confer with the person reporting the incident of disruptive behavior. If determined necessary, the principal or designee shall contact the student's parents, guardian, or legal custodian to discuss the incident.
3. The principal or designee shall prepare a brief written summary of the incident. The student and his or her parents, guardian, or legal custodian shall be given a copy of the summary which is to be placed in the student's file. The student may submit a written response to the incident report which will be attached to the written summary.
4. If the principal or designee determines that the student has not engaged in disruptive behavior, as defined in this policy, the record of the student's involvement in the incident shall be modified to reflect an accurate description of the incident, and the incident shall not be considered disruptive behavior for purposes of this policy.
5. The principal or designee may impose disciplinary action on the student as a result of the disruptive incident. Such discipline may include suspension or commencement of expulsion proceedings, if in accordance with Policy JKD/JKE.

### **Remedial Discipline Plans**

1. The principal may develop a plan for any student who causes a material and substantial disruption in the classroom, on school grounds, in a school vehicle or at a school activity or event. The goal of the remedial discipline plan shall be to address the student's disruptive behavior and educational needs while keeping the child in school.

2. To develop the plan, the principal or designee will contact the student's parent/guardian to schedule a meeting with the student, the student's parent/guardian and any members of the staff whom the principal believes should attend.

3. If the student, parent, guardian, or legal custodian fails to attend the meeting to establish the remedial discipline plan, after reasonable attempts by the principal or designee to schedule and provide notice of the meeting, the principal or designee may conduct the meeting and establish the remedial discipline plan with those people present at the meeting.

4. The purpose of the meeting will be to address the reasons for the student's disruptive behavior and to establish goals, objectives and timelines to modify such behavior. A written plan will be prepared which addresses the student's disruptive behavior, educational needs and what steps are necessary to keep the child in school. The plan will include incentives for good behavior and consequences if the student violates the plan.

5. The plan may be written in the form of a contract which the student and the parent/guardian will sign and date.

6. The parent/guardian will be provided a copy of the remedial discipline plan and it will be placed in the student's cumulative file.

### **Discipline of Habitually Disruptive Students**

A student may be declared "habitually disruptive" if three or more times during the course of the school year the student causes a material and substantial disruption on school grounds, in a school vehicle or at a school activity or sanctioned event.

1. The principal will inform the superintendent when a student causes a second material and substantial disruption.

2. The student and the student's parent/guardian will be notified in writing of each disruption which counts toward declaring the student habitually disruptive. The student and parent/guardian will also be notified in writing and by telephone or other oral communication of the definition of "habitually disruptive student."

3. A student who has been declared habitually disruptive shall be suspended and/or expelled in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

### **Students with Disabilities**

All incidents of disruptive behavior engaged in by a student identified as a student with disabilities shall be reported by the principal or designee to the student's primary special education provider. When appropriate, the principal or designee shall coordinate the procedures of this policy with the student's individualized education program. Expulsion proceedings may be initiated for disruptive behavior only if a determination has been made by the student's properly constituted staffing committee that the disruptive behavior is not a manifestation of the student's disability, in accordance with the procedures set forth in

Policy JKD/JKE.

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