



Title: **External Stakeholder Input as Related to Academy District 20 Curriculum Revisions**

Code: IIAC R 5

Section: Section I: Instruction

6/30/14 Obsolete

Under the direction of the Board of Education, procedures for the periodic review of curricular content, textbooks and related materials shall be developed and implemented, with the goal of reviewing each element of the curriculum over a typical five-year cycle. Such review shall be made against standards that include the timeliness and accuracy of factual subject matter, the enhancement of curricular objectives, satisfaction of the district's equal opportunity policy, enhancement of student's critical reading and thinking, and grounded in research-based instructional practice. Such review shall be conducted by a representative body of educational professionals and vested community stakeholders possessing content specific knowledge in conjunction with representatives from the Learning Services Division. The district shall have a calendar cycle delineating specific timelines for subject area standards review, adoption of instructional materials, and curriculum implementation and professional development.

External stakeholder service on any curriculum revision committee will be solicited primarily via on-line registration opportunities advertised on the district main page as well as parent, and visitor gateways. In addition, the district shall advertise for external participation opportunities and methods for obtaining the application for curriculum review in the preferred external print media paid for by the district. Completion of an on-line or requested application will include: (1) a statement of interest in the particular subject area, (2) identification of the particular division level interest for the specific curriculum under review (i.e., elem., middle, high, special education, etc.); (3) background credentials that would indicate prerequisite knowledge or particular expertise for the content are under review; (4) relation of the aforementioned skill base to the committee product; and, (5) a commitment to function under the direction of committee chairperson as deemed appropriate (by the chairperson). Appointment of up to three community stakeholders per curriculum committee will occur upon review of all applications at the professional discretion of the Superintendent or designee. All applicants will be notified in writing regarding acceptance or declination. The community stakeholders will function within the parameters of the broader committee collaborative process.

Independent external solicitations to alter, revise, or discontinue an adopted curriculum and related instructional materials shall be recommended to the Board of Education through the following collaborative input decision-making process.

STEP 1: The convened curriculum review committee should verify the feasibility and capacity to revise/alter or modify the present curriculum and related standards/benchmarks. The committee should

weigh the merits of the proposed curriculum adjustment against national and state standards and according to scientific-based evidence in the content area. The external stakeholder recommendation to alter, modify, or include curricular content should provide written substantiation to the curriculum review committee defining the need for alteration, discontinuation, or substantive modifications according to the following:

- (1) A statement containing evidence for requested adjustment/modification based on student learning results and/or need;
- (2) A statement pertaining to the educational relevance of requested adjustment/modification as it relates to the broader district student population;
- (3) A statement demonstrating alignment of the adjustment/modification to current district standards (or field-specific standards as prescribed by the state);
- (4) A statement providing information related to the cost (if any) of the adjustment/modification to include necessary ancillary instructional materials to adequately ensure mastery;
- (5) A statement describing means to evaluate the impact and effectiveness of the proposed alteration/modification.
- (6) A crosswalk of proposed content to current curricular standards based on scientific evidence
- (7) A signed cover letter to the committee introducing the needed adjustment/modification with executive bullets defining the rationale and intent for the adjustment/modification.

STEP 2: Upon receipt of the seven-point recommendation, the committee shall invite the external stakeholder(s) to present their body of evidence to alter, extend, or delete instructional content. The curriculum review committee will evaluate the merits of the request according to a collaborative consensus process and against the following criteria.

- (1) Does present staff have the instructional capacity needed to teach the proposed curricular adjustment?
- (2) Can the adjustment be adequately evaluated according to overall effectiveness?
- (3) Can the revised material be taught within the expertise of existing FTE?
- (4) Are revenues available in the building budget to cover identified course materials?
- (5) Is the requested modification supported by various National Councils for public education in the particular content area under review?
- (6) Is the request in accordance with other district policies?
- (7) Is the request based on scientific-based evidence recognized by governing agencies/councils for public education at state and national levels?

STEP 3: Upon thorough review, the committee will submit to the Superintendent the (1) external stakeholder request as defined in Step 1; and, (2) a recommendation based on structure defined under Step 2. The Superintendent (or designee) shall review the request and subsequent committee recommendation according to current Board governance policies and/or Administrative Policies/Procedures, legal implications as defined by public school law, and fit with field specific scope and sequence.

STEP 4: A written summary judgment regarding the viability, fit, and impact of the external stakeholder request shall be rendered by the Superintendent (or designee) and provided to the review committee and external stakeholder(s).

STEP 5: If applicable, the external stakeholder(s) may solicit to the Board of Education according to Policy KEC, Public Concerns/Complaints about Instructional Resources.

Revised: April 7, 2005

October 23, 2006

Cross Refs:

KEC, Public Concerns/Complaints about Instructional Resources

AC, Nondiscrimination/Equal Opportunity

ACA, Nondiscrimination on the Basis of Gender

ACA/ACB, Nondiscrimination on the Basis of Sex and Handicaps

AC, Nondiscrimination/Equal Opportunity

ACA, Nondiscrimination on the Basis of Gender

ACA/ACB, Nondiscrimination on the Basis of Sex and Handicap (Compliance with Title IX and Section 504)

Retired Dates: **June 30, 2014**
