



Title: **Staff Specialist Contracts and Compensation**

Code: GDLA

Section: Section G: Personnel Policies

This policy applies to those administrators whose position titles appear on the Staff Specialist Contracts and Compensation Appendix GDBA E.

The Superintendent shall recommend to the Board of Education adjustments to the administrative salaries in compliance with Executive Limitation 2.7 – Employment, Compensation & Benefits.

Placement within Range

The Superintendent or designee will place each staff member within the appropriate range in considering the responsibilities associated with the various positions, the number of contractual workdays, the required experience and professional qualifications and salary information from surrounding Districts.

Once placed within the range, adjustments will be recommended by the Superintendent, approved by the Board of Education, and implemented by the Assistant Superintendent for Human Resources.

Each Staff Specialist shall be allotted leave and other benefits enjoyed by other members of the District's professional staff.

Plans for Staff Specialists participating in professional meetings must be submitted to the Superintendent or designee for approval and in accordance with the District's travel policy and procedures.

Staff Specialists will be reimbursed for approved travel outside of El Paso County when using their own vehicle at the District rate per mile based upon actual miles traveled.

Adopted: February 2, 1989

Revised: March 2, 1989

March 16, 1989

April 20, 1989

June 1, 1989

June 15, 1989

December 14, 1989

December 13, 1990

July 18, 1991

April 16, 1992

June 18, 1992

January 21, 1993
June 17, 1993
June 16, 1994
June 15, 1995
December 13, 2006

March 31, 2010

July 1, 2016

July 1, 2021

July 1, 2024

Cross Refs:

EL 2.0 Global Executive Constraint

EL 2.3 Treatment of Staff

EL 2.7 Employment, Compensation & Benefits

Adopted: **February 02, 1989**

Last Revised: **July 01, 2024**

Attachments

[GDLA Staff Specialist Contracts and Compensation.pdf](#)