



Title: **Licensed Staff Assignments and Transfers**

Code: GCKA

Section: Section G: Personnel Policies

Licensed staff assignments will be made by the Superintendent or designee with the site administrative team. Priority consideration will be based upon school needs. Although staff members are assigned to specific positions, assignments may be changed at any time by the Superintendent or designee when in the best interests of the education program. Continuity of teaching assignments in a particular school is not guaranteed.

A teacher may be assigned to a particular school only with the consent of the hiring principal and input from at least two teachers employed at the school.

The Board shall act upon recommendations of the Superintendent, or designee, concerning the transfer of staff members from one site to another. Reasons for transfers may include, but are not limited to, the following: shortages in high needs areas, overstaffed buildings, funding, and other unforeseen staffing considerations. A licensed staff member shall be assigned or transferred only to a position of employment for which they are qualified by virtue of academic preparation and license or authorization.

There shall be no discrimination shown toward any staff member in the assignment or transfer of that staff member because of race, color, gender, sex, sexual orientation, gender identity or expression, transgender status, religion, national origin, immigration/citizenship status, ancestry, age, pregnancy, marital status, veteran status, disability, family composition and genetic information.

Adopted: 1972

Revised: January 16, 1986

June 15, 1995

July 19, 2001

January 8, 2004

May 18, 2006

December 13, 2006

March 31, 2010

July 1, 2012

July 1, 2017

July 1, 2018

July 1, 2022

February 1, 2024

July 1, 2024

Legal Refs:

C.R.S. § 22-32-126(3) (principal to submit employment recommendations to superintendent)

C.R.S. § 22-63-201 (license required for teachers)

C.R.S. § 22-63-202 (teacher contracts other than part-time or substitute must be in writing)

C.R.S. § 22-63-206 (teacher transfers and compensation) 20 U.S.C. § 6301 et seq. [Every Student Succeeds Act (ESSA)]

Cross Refs:

EL 2.0 Global Executive Constraint

EL 2.3 Treatment of Staff

Adopted: **June 01, 1972**

Last Revised: **July 01, 2024**
