

ACADEMYDISTRICT20

Staff Member Concern and Complaint Form (GBK E)

When a staff member believes that they have a basis for a complaint as defined in Policy GBK, they may file a written complaint using this form. Concerns regarding unlawful discrimination and harassment (except for sexual harassment) should be addressed using Administrative Policy AC and Administrative Procedure AC R. Concerns about sexual harassment should be addressed using Administrative Policy GBAA and Administrative Procedure GBAA R.

Name of Complainant: _____

Date Alleged Violation Occurred: _____

Statement of Complainant: (Please describe the concern, identify the impact, and the section of the law and/or the District's policies and procedures alleged to have been violated). _____

Efforts already made to resolve the complaint: _____

Requested Resolution: _____

Signature of Complainant

Date

Printed Name