Title: **Bereavement Leave**
Code: GBGJ
Section: Section G: Personnel Policies

Three days of paid bereavement leave will be granted to all eligible staff members in case of the death of a staff member's immediate family member (a person who is related by blood, marriage, civil union, or adoption). Absence necessitated by a death in the staff member's family of someone other than a member of the immediate family may be given the same consideration as a death in the immediate family upon recommendation of the staff member's immediate supervisor and approval of the Superintendent.

Staff member absences which extend beyond three days due to a death in the family may be charged to the staff member's staff leave or vacation time off with supervisor approval.

Adopted: July 1, 2025

Legal Refs:

C.R.S. 2-4-401 (definition of immediate family)

Cross Refs:

GBC – Staff Member Time Off and Leave

GBCA – Limited Sick Leave Bank
EL 2.0 Global Executive Constraint
EL 2.3 Treatment of Staff
EL 2.7 Employment, Compensation and Benefits

Adopted: **July 01, 2025**

Attachments GBGJ_BereavementLeave.pdf