Title: **Naming of Buildings and Facilities**
Code: FF
Section: Section F: Facilities Planning and Development

The decision to name or rename a building or facility resides with the Board of Education. The Board recognizes that the process for naming or renaming a building or facility is a matter deserving thoughtful and serious attention.

Normally, a building or facility will be named while it is under construction and before it is occupied and utilized. A facility will not be renamed unless that current name has become obsolete; is deemed inappropriate in the community it serves; is unsuitable for the program it houses, because of a significant event and/or contribution attributable to a person or organization; or for other good reasons established by the Board.

A building is defined, for purposes of this policy, as a school, office building, transportation building including parking area, warehouse, maintenance buildings, and other structures owned by the District. Facilities are defined, for purposes of this policy and procedure, as structures adjacent to buildings or areas within a building, such as athletic stadiums and gymnasiums, libraries, and auditoriums.

For purposes of this policy, naming opportunities may also include District programs, academies, pathways, scholarships, instructional spaces, athletic areas, performance spaces, common areas, or other District assets, when approved by the Board of Education.

The Board may consider naming or renaming a building, facility, program, area, or other District asset in recognition of a significant contribution, sponsorship, donation, grant, scholarship commitment, program-founding support, or other material benefit to the District. Any such naming opportunity shall be reviewed in accordance with District procedures and shall require final approval by the Board of Education. Approval of a naming opportunity does not constitute District endorsement of the sponsor’s products, services, political positions, or viewpoints.

Buildings and facilities may be named after people, geographical areas, an

organization, a subdivision, historical event(s), programs, geological features, sponsors, donors, foundations, businesses, or other entities, subject to District review. Buildings or facilities named after persons should recognize significant educational contributions at the local, state, or national level; or recognize significant historical contributions. Buildings named after persons may not recognize a current staff member or current Board of Education member of the District.

New buildings and facilities that will be named should be named before opening and should use a committee process that makes recommendations to the Board. Any resident or staff member of the District may propose that an existing building or facility be renamed.

Any proposal to rename a building or facility shall be made to the superintendent who will determine if such proposal warrants consideration by the Board of Education. After a building or facility is proposed to be renamed, the superintendent may appoint a committee to research and develop recommendations for the Board to consider.

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