Title: **Vandalism Reporting**
Code: EH
Section: Section E: Support Services

Each staff member of the district shall report all vandalism of which they have knowledge to the appropriate District administrator (e.g., affected school principal or affected facility department head), and if known, the names of those responsible. District citizens should report such activities in a like manner.

Site administration is responsible for assisting District staff in identifying and holding individuals accountable when acts of vandalism are committed. Students identified engaging in incidents where school property is vandalized will be disciplined for their actions in accordance with the appropriate student discipline policies. Administrators are authorized to sign a criminal complaint against persons suspected of vandalism against school district property. Criminal complaints are not appropriate for all types of vandalism and should be reserved for those incidents where vandalism is severe, pervasive, or repetitive. Students who willfully engage in acts of arson, or who create a hazard to the safety of other people on school district property, will be referred to law enforcement authorities. In addition to law enforcement notification, students engaging in any fire-starting behaviors must also be referred to the Colorado Springs Fire Department (CSFD) for the Fire Safe Schools Program.

District administration may seek restitution or reimbursement for damages from students and/or their parents or guardians and other persons who vandalize school property. Administration should consult with Risk Management when determining if restitution is appropriate. Any restitution or reimbursement will be sent to the department or school initially paying for the vandalism repairs. A designee from each site will be assigned to assist the Risk Management department in preparing a victim impact statement when submitting restitution requests to the court.

Adopted: October 23, 2003

Revised: July 5, 2007

May 28, 2024

Legal Refs:

C.R.S. § 22-32-109.1(2)(b)(IV)(H) (safe school reporting requirements)

C.R.S. § 22-32-109.1(5) (safety and security policy)

Cross Refs:

ABB, Site Based Management/Shared Decision-Making

ADD, Safe Schools

ADD E 1, Contents of Safe Schools Report

JIC, Student Conduct and subcodes

Adopted: **October 23, 2003**
Last Revised: **May 28, 2024**

Attachments EH Vandalism.pdf